

FINANCE AND RESOURCES COMMITTEE

COMMITTEE BUSINESS

11 March, 2010

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Resources Management Committee 29/03/07 article 44 Area Committee Central 19/11/08 article 18	<u>105-107 Urquhart Road</u> At its meeting of 19/11/08, the Committee resolved:- to request that a Planning Brief be developed for this property, and instruct the Head of Resources, Development and Delivery to report back thereafter.	Update:- Once a Draft Planning Brief has been considered, and approved, by the Development Management Sub Committee a full report can be submitted to this Committee for consideration.	Head of Resources Development and Delivery		17/06/10
2.	Area Committee Central 23/09/08 article 14; and 01/04/09 article 12	<u>Frederick Street Development Site</u> At its meeting of 1/4/09, the Committee resolved:- to recommend to the Resources Management Committee that in light of the information conveyed to the Committee in relation to the timescales of NHS Grampian, including that capital receipt may not be realised until 2011/12, for officers to continue discussions with NHS Grampian.	Update:- Discussions are ongoing with NHS Grampian, and a Bulletin Report has been prepared for this cycle which details the current position. A full report will be submitted as soon as practicable.	Head of Resources Development and Delivery	07/01/09	17/06/10
3.	Resources Management Committee 07/02/07	<u>Summerhill Education Centre</u> A progress report on the whole matter of alternative locations for community and office uses which are to be	Update:- Discussions involving services having staff and service resources within Summerhill	Head of Resources Development and Delivery		11/03/10

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	article 27	displaced from Summerhill Education Centre should be submitted to the next meeting.	ongoing. Report by Education Culture and Sport officers regarding Community aspects and by Enterprise Planning and Infrastructure officers regarding office uses will be submitted to March Committee.			
4.	Resources Management Committee 26/08/08 article 40 and Finance & Resources Committee 28/01/10 article ??	<u>Grove Lodge</u> The Committee resolved:- that Grove Lodge be declared surplus to Council requirements and it be remitted to the Head of Resources Development and Delivery to advise other Council Services of the availability of the property, and to report any interest expressed therein to a future meeting.	A report is on the agenda at item 7.3. Recommended for removal.	Head of Resources Development and Delivery	25/11/08	11/03/10
5.	Finance & Resources Committee 17/09/09 article 21	<u>Aberdeen City Council Charitable Trusts</u> The Committee resolved:- to instruct officers to write to the Scottish Government in order to ascertain whether it would be possible for the Council to wind up all charitable trusts with a fund of £20,000 or less in order to create a worthwhile fund for the citizens of Aberdeen, and to report back thereafter.	A detailed review of the terms and conditions of each trust is being undertaken in liaison with officials from OSCR (Office of Scottish Charitable Register). The Committee's resolution will be incorporated in this work.	City Solicitor & City Chamberlain		17/06/10
6.	Finance & Resources Committee	<u>Culter Grounds Depot</u> The Committee resolved:- to authorise the Head of Resources	Update:- The property is currently being marketed and will be reported on	Head of Resources Development	28/01/10	17/06/10

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	17/09/09 article 29	Development and Delivery to market the property for sale, and to report back in due course on the offers received.	at a later date.	and Delivery		
7.	Finance & Resources Committee 17/09/09 article 30	<u>Croft House Care Home – Future Use/Disposal</u> The Committee resolved:- To authorise the Head of Resources Development and Delivery to pursue the possibility of transferring the property to the HRA account and to report back to this Committee and the Housing and Environment Committee in due course.	A report is on the agenda at item 7.2.	Head of Resources Development and Delivery	28/01/10	
8.	Finance & Resources Committee 17/09/09 article 31	<u>Aberdon Care Home – Future Use/Disposal</u> The Committee resolved:- to authorise the Head of Resources Development and Delivery to pursue the possibility of transferring the property to the HRA account and to report back to this Committee and the Housing and Environment Committee in due course.	A report is on the agenda at item 7.2.	Head of Resources Development and Delivery	28/01/10	
9.	Finance & Resources Committee 12/11/09 article 32	<u>Trading Services Monitoring 2009/10</u> The Committee resolved:- to request that officers review the Council's practice in dealing with Trading Services; and to report back on this at an early date.	It is proposed that information is gathered and report is prepared for Spring 2010. Update:- Work has commenced and now proceeding with engagement with all Services.	City Chamberlain		06/05/10
10.	Finance & Resources Committee	<u>St Machar Outdoor Centre</u> The Committee resolved:- to request the Head of Resources		Head of Resources Development		06/05/10

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	12/11/09 article 3	Development and Delivery to report back to the meeting of the Finance and Resources Committee on 6 May, 2010 on the outcome of these remits, with an invitation to that Committee to decide upon the future use of the property.		and Delivery		
11.	Finance & Resources Committee 12/11/09 article 33	<u>Great Southern Road/Holburn Street (Disused Public Toilet and Advertising Site)</u> The Committee resolved:- that the Head of Resources, Development and Delivery be authorised to consider other options for the disposal of the site including, if appropriate, further negotiation with the current neighbour with a report back to the Committee at an appropriate time.	Update:- Disussions are continuing with the adjoining proprietor, along with considerations of other options, to be reported as soon as these are concluded.	Head of Resources Development and Delivery		17/06/10
12.	Finance & Resources Committee 12/11/09 article 34	<u>11 Fonthill Terrace</u> The Committee resolved:- that the only offer received for 11 Fonthill Terrace be rejected and the property re-marketed with a report to be submitted to the appropriate meeting of the Committee in due course, detailing the outcome of the re-marketing.	Update:- Due to limited interest in this property, officers, along with the Council's external advisor, are reviewing the marketing strategy.	Head of Resources Development and Delivery		17/06/10
13.	Finance & Resources Committee 12/11/09 article 35	<u>St Nicholas House Site</u> At its meeting of 28/01/10 the Committee resolved:- to note the update provided by the Legal Manager (Court) in relation to item 16 (Investigation into the leaking of report on St Nicholas	Update:- There are still interviews outstanding. It is hoped that a verbal update can be provided at the meeting.	City Solicitor		28/01/10

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		House Site), and to instruct that interviews be undertaken in order to escalate this investigation.				
14.	Finance & Resources Committee 12/11/09 article 40	<p><u>Non Housing Capital Project – Evaluation of Contractors’ Performance</u> The Committee resolved:- to instruct the Head of Resources Development and Delivery to report back in two cycles; and in one year on the level of performance of these two contractors on Non Housing projects.</p>		Head of Resources Development and Delivery	11/03/10	
15.	Finance & Resources Committee 12/11/09 article 42	<p><u>Ground at Loirston Loch</u> The Committee resolved:- that the Head of Resources, Development and Delivery and other appropriate officials (including the City Solicitor and City Chamberlain), be authorised to enter into discussions with Hermiston Securities concerning the creation of an appropriate development agreement for the long term development of the Loirston Loch area and that this matter be reported back to a future Committee meeting.</p>	<p>Update:- Detailed discussions are currently being held.</p>	Head of Resources Development and Delivery		06/05/10
16.	Finance & Resources Committee 10/12/09 article 16	<p><u>School Transport Contracts</u> The Committee resolved:- to request that officers report back on the outcome of the tendering process in due course.</p>	<p>Update:- A report will be submitted next cycle.</p>	Head of Service – Procurement	11/03/10	

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17.	Finance & Resources Committee 10/12/09 article 4	<u>Financial Strategy – Revenue Budget</u> The Committee resolved:- to instruct that a report be submitted to the relevant committee on the proposal for voluntary reduction in hours.	It is proposed to take a report to Council on 10 February, 2010. Failing that, the Finance and Resources Committee of 11 March, 2010. Update:- This matter was report to Council and a three month consultation period has now commenced. A report should be submitted in June, 2010.	Head of Human Resources		17/06/10
18.	Finance & Resources Committee 10/12/09 article 30	<u>Physiotherapy Pilot</u> The Committee resolved:- to approve the continuation of the project and to request that the pilot be assessed for impact, including a cost benefit analysis; and a report submitted to this Committee once this evaluation has been completed.	Update:- An update will be provided to the May committee to allow a meaningful period of time for the evaluation process to take place.	Head of Human Resources	11/03/10	06/05/10
19.	Finance & Resources Committee 10/12/09 article 39	<u>Kirkton Avenue – Future Use</u> The Committee resolved:- that the Head of Resources Development and Delivery be instructed to enter into negotiations with the prospective purchasers of the site and to report again on the outcome of these to a future meeting.	Discussions are currently being held.	Head of Resources Development and Delivery		17/06/10

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20.	Finance & Resources Committee 10/12/09 article 40	<u>Granitehill Road Site</u> The Committee resolved:- To request that progress be reported in relation to the instructions given at (1), (2) and (3) hereof to the meeting of the Finance and Resources Committee in May 2010.		Head of Resources Development and Delivery	May, 2010	06/05/10
21.	Finance & Resources Committee 10/12/09 article 41	<u>Queens Links Outdoor Centre</u> The Committee resolved:- that in the event that the situation described under (iii) comes to pass, officers be requested to report back to a future meeting of this Committee on the response to the advertising process.		Head of Resources Development and Delivery		17/6/10
22.	Finance & Resources Committee 10/12/09 article 42	<u>8 Alford Place</u> The Committee resolved:- to instruct the Head of Resources Development and Delivery to advertise the property at 8 Alford Place for sub-lease from 1 April, 2010 until the termination date under the Council's head lease, and report further.	Property currently being advertised. Dependent upon the result of this, a Bulletin Report will be prepared for the next appropriate committee meeting.	Head of Resources Development and Delivery		6/05/10
23.	Finance & Resources Committee 28/01/10 article 2	<u>CAB – Debt Advice Service</u> The Committee resolved:- (i) to instruct officers to report back on the progress being made with regard to reaching a Service Level Agreement with CAB; and (ii) to instruct officers to submit a report to a future meeting detailing all of the funding provided to CAB by	<u>Update:-</u> The Director and the Head of Service met with the Chairperson and Manager of CAB on 8/02/10 and the outcome is that officers will be meeting with the CAB Manager and one of her officers to update the report with information on the	Head of Environmental Services	06/05/10	

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		<p>the Council, in order for an overview to be taken in this regard.</p>	<p>various funding streams provided to the CAB for debt counselling/money advice, as well as details of the impact of the proposed savings on the work of the CAB as regards Debt Counselling/Money Advice.</p> <p>This will effectively be a joint report which had not been possible previously due to the time constraints imposed by the budget process.</p> <p>In the meantime, work on the Service Level Agreement (SLA) is proceeding and it is anticipated the SLA will be ready to be reported to the Committee at its meeting on 6 May, 2010 for approval.</p> <p>A report is on the agenda it item 8.2.</p>			
24.	<p>Finance & Resources Committee 28/01/10 article 13</p>	<p><u>Altens Community Centre and Dyce (Carnegie Hall) Community Centre – Remedial Works</u> The Committee resolved:- that appropriate officers be requested to undertake consultation with the community groups concerned in order to ascertain whether the funding identified is actually required and to report back to the Committee thereon in due</p>	<p>Update:- An officer has consulted with the management committee of Altens Community Centre who wish to advise that they consider it is the responsibility of the Council as landlord to affect repairs to the fabric of the building. Any funds which they have are ringfenced for wages and funding centre activities.</p>	<p>Director of Education, Culture and Sport</p>		

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		course.	Dyce Development & Amenities Committee, who manage Dyce (Carnegie Hall), have been advised in writing of the committee decision. They have been asked to confirm in writing whether or not they are, as stated at committee, in a position to pay for remedial repairs. To date, no reply has been received.			
25.	Finance & Resources Committee 28/01/10 article 17	<u>Tendering for ACC Services</u> The Committee resolved:- to instruct the Director of Social Care and Wellbeing to bring forward a report detailing an individual unit that would have the potential for retendering in the way described throughout the report.		Director of Social Care and Wellbeing	06/05/10	
26.	Finance & Resources Committee 28/01/10 article 24	<u>Retail Rocks! Aberdeen</u> The Committee resolved:- to authorise the Director of Enterprise, Planning and Infrastructure, in consultation with the City Solicitor, the City Chamberlain and the Convener of the Finance and Resources Committee to exercise delegated authority to acquire appropriate suitable property for the project, reporting back on the actions taken to future meetings of this Committee.	<u>Update:-</u> Negotiations are currently taking place to acquire identified retail units in Torry. A report will be provided to Committee once negotiations are on the point of being concluded seeking permission to proceed with the acquisitions. The report will also include information on the legal/contractual agreement governing the various project partners and the various component parts of the project (e.g. property acquisition,	Director of Enterprise, Planning and Infrastructure	06/05/10	

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			competition, marketing and PR, mentoring etc)			
27.	Finance & Resources Committee 28/01/10 article 25	<u>Capital Planning</u> The Committee resolved:- to approve the amended Capital Prioritisation Process and instruct the Director of Enterprise, Planning and Infrastructure to commence its implementation for 2011/12, and to instruct that regular reports be submitted back to this Committee.		Head of Resources Development and Delivery		
28.	Finance & Resources Committee 28/01/10 article 26	<u>Status of Surplus Education and Other Properties</u> The Committee resolved:- (ii) to authorise the Head of Resources Development and Delivery to market the former St. Peter's Nursery, the former public toilets in High Street, Old Aberdeen and the former depot at Ruthrieston Road, and to submit a further report to the appropriate meeting of this Committee in due course detailing the results of the marketing; and (iii) to authorise the Head of Resources Development and Delivery to enter into negotiations with the landlord of the site of the		Head of Resources Development and Delivery		17/06/10

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		former Woodlands Special School, with a view to agreeing an appropriate exit strategy for the Council and to report back to this in due course on the outcome.				
29.	Finance & Resources Committee 28/01/10 article 37	<p><u>Westburn Park</u> The Committee resolved:-</p> <p>(i) to authorise the Head of Resources Development and Delivery to enter into discussions with the charitable organisation referred to, on the suitability of the site identified for its purpose (including the practicality of enlarging the site) and, if appropriate, to enter into formal negotiations for the disposal of that site;</p> <p>(ii) to instruct that appropriate officials continue to liaise with the charitable organisation to identify, if required, other suitable sites; and</p> <p>(iii) to instruct that the Head of Resources Development and Delivery report back to Committee in due course on the outcomes of (a) and/or (b) above,</p>		Head of Resources Development and Delivery		06/05/10

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30.	Finance & Resources Committee 28/01/10 article 40	<u>Pinewood/Hazledene</u> The Committee resolved:- that the Head of Resources Development and Delivery in conjunction with the Council's external advisors, be instructed to review the future options and risks for the Council in dealing with this matter, in light of the information now available and to report back to Committee in May 2010.		Head of Resources Development and Delivery		06/05/10
31.	Education, Culture and Sport Committee 18/02/10 article tbc	<u>Essential Car User Scheme</u> The Committee resolved:- to request that the Finance and Resources Committee look into the issue of Essential Car Users Schemes for all staff and, in particular, the issue of lump sum payments.		Head of Human Resources		17/06/10